

Guardianship

The appointment of an appropriate guardian for young overseas students coming to study in Australia is an important, necessary step.

Avalon College requires that parents appoint a responsible adult as a guardian for their child. The guardian must live in the State of Victoria and have a genuine interest in the overall welfare of the child. Guardians must be over 25 years of age and should provide a high level of practical and emotional support.



Avalon College Guardianship Service

Avalon College offers a guardianship service (subject to availability) for those students who do not have contacts in Australia. The guardianship service covers the following areas:

- (1) Acceptance of responsibility for the emotional, social and academic welfare of the child.
- (2) Full support for any medical issues, arranging medical appointments, accompanying the child to the appointment and regular visits if the child is hospitalised.
- (3) Detailed, honest and prompt communications with parents over matters of concern in any areas.
- (4) Travel arrangements.
- (5) Assistance with setting up bank accounts.
- (6) Assistance with subject choices and completion of school forms and book-lists prior to entry into an Australian school.

Guardianship Service Fees

Fees are calculated according to the number of student weeks that a child is enrolled to study at Avalon College. Current fees are advised on our Schedule of fees.

0 – 10 weeks	\$80.00 per week
> 10 weeks	\$70.00 per week

The Avalon College Guardianship Services does not include assistance in some areas. Avalon College is happy to assist in these areas although additional fees apply. The following table outlines some common requests:-

▪ Airport transfer	\$A145.00 (includes GST) per one-way transfer per student
▪ General fee	\$A80.00 per hour (includes GST)
Visit to Melbourne ▪ Specialist Medical Appointment ▪ Purchase school uniforms ▪ Visa Application and Extension	\$A80.00 per hour (includes GST) <i>Minimum charge \$A160.00 (includes GST)</i>
Visit to Geelong ▪ Purchase school uniform and books ▪ Medical appointment	\$A80.00 per hour (includes GST) <i>Minimum charge \$A80.00 (includes GST)</i>
▪ Assistance with enrolment at an Australian School, including school visits	\$A80.00 per hour (includes GST)

Illness

Students who become ill while studying at Avalon College are usually treated and able to regain good health while still living at Avalon College.

Occasionally students are required to leave Avalon College for a short time while they are ill because of the contagious nature or severity of their illness.

In these situations Avalon College organises a suitable home-stay arrangement. Parents are required to pay fees to the home-stay for the duration of the stay. The approximate cost is \$200.00 per night.

Suspension

In the rare event that a student is suspended from Avalon College for disciplinary reasons, Avalon College organises suitable home-stay arrangements for the duration of the suspension. Parents are well informed when such an event occurs and are naturally given contact details and relevant information on the home-stay placement. Parents are required to pay fees to the home-stay.

If a student cannot be kept at Avalon College for any reason, including the student acting in a manner that is dangerous to them or other to other students or staff, Avalon College will organise a suitable home-stay placement at a cost to the parent.

Avalon College Guardianship Service

LETTER OF APPOINTMENT

I/We hereby choose to use the Avalon College Guardianship Service for our child

..... for the period from to

.....while he/she is attending Avalon College.

I have read and understood the terms and conditions as stated in the information provided on the Avalon Guardianship Service.

In the event of unforeseen circumstances, this appointment can be terminated by either party giving four (4) weeks notice in writing. Once our child begins a course of study, we understand that a refund of fees will only be made if our child is unable to continue their studies because of ill health. A refund under these circumstances would be made on a pro-rata basis.

Date/...../..... Signature of Parents:

Printed Name of Independent Witness:

Address of Independent Witness:
.....
.....

Signature of Independent Witness:

Signature on behalf of Avalon College:

Date/...../.....